

Realized Solutions, Inc. RSI Travel & Expense

YOUR TECHNOLOGY PARTNER

T&E is the full featured, affordable, web-based system that solves the problem of labor intensive, time consuming T&E expense processing. Turn wasted time into productive time while gaining full workflow and financial control with T&E.

Control Costs



With T&E, take control of the cost of your T&E expense reporting. Automated American Express statement import, a simple yet feature-rich user interface, and streamlined workflow model ensures that expense reporting time is minimized.

The result is that your employees get back time to use for revenue generating activity. And to maximize your savings, T&E has full delegate support, meaning that expense allocation can be delegated to lower cost resources without sacrificing the accountability of the employee that created the expense.

Better Financial Controls



T&E is systems integration ready. With minimal setup, T&E can access chart of accounts data in real time from your QuickBooks or MAS90 accounting system. When an expense report is approved, authorized users can export reports at the touch of a button for easy pull integration

with your accounting system.

Workflow Support with Messaging



T&E delivers practical, flexible email support right out of the box. At each step of the workflow, T&E can queue messages for delivery to the appropriate person. For example, when all the expenses on a report have been allocated and the user submits the report for

management approval, an automated message is sent to the Approver. Using T&E'S powerful administration console, messages can be configured for delivery in real time, or batched for delivery once per day at a time that you determine. T&E supports all workflow messaging including notification that reports are ready for processing following credit card statement import, notification that reports allocated by delegates are ready for spender review, notification of rejections, and approvals to staff, managers, and accounting system integrators.

Security



As a financial system application, T&E has been built on a foundation of reliable, ironclad security. Careful design and implementation of the security model ensure that data is only available to those authorized to access it. Yet ease of use

has not been sacrificed to deliver absolute security because T&E is easily configured to link to Active Directory for Windows integrated authentication logon.

Superior User Experience



T&E drives efficiency through its simple, easy to use interface. The clean design is simple and instinctive yet delivers rich functionality. Careful attention has been paid to provide the user with feedback such as confirmations of actions

that would have undesirable consequences if the user were to undertake them by accident. When the system is processing, such as when the credit card statement is being imported, the system provides feedback by displaying a small 'processing' Ajax pop-up form.

With T&E, forms are laid out intuitively. Controls are easy to find. Buttons are labeled appropriately. Icons are clean and informative. Conditional actions such as collecting information in support of personal mileage reimbursement when Personal Mileage is selected as the expense type are automatic. The entire system reflects the design objectives of making the expense allocation process fast and simple.

Technology



Built on the latest Microsoft .Net technology. Available as an in-house solution or as an ASP service. For ASP implementations, requires nothing more than a supported browser. Scalable from a few users to hundreds of users.

- T&E is browser based. It works with Internet Explorer and FireFox. No browser plug-in required.
- Installation, setup and training is included with purchase.
- In the RSI hosted model, there is no software to install on user equipment since product is accessed with a browser.
- No integration with external database servers is required since a database engine is included.
- T&E can be configured to be served over your internal intranet.
- Once installed and configured, T&E is virtually **maintenance free.**

Contact



Please Contact Realized Solutions with any questions that you may have regarding this system or any demo's you would like to set up.

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